04 SEP 24

From: LT John D. Smith USN, 1665

To: Commander, Navy Personnel Command (Pers-911)

Via: Commander, Navy Reserve Forces Command (N14)

Subj: APPLICATION FOR ASSIGNMENT OF NAVY OFFICER BILLET

CLASSIFICATION

Ref: (a) BUPERSINST 1001.39F

(b) NAVPERS 15839I, Manual of Navy Officer Manpower/Personnel Classifications

Encl: (1) Merchant Mariner Credential (MMC)

(2) USNS WILLIAM MCLEAN Sea Service Letters

(3) Military Sealift Command Battle Watch Captain Endorsed ADT Orders

(4) Military Sealift Command Battle Watch Captain FITREP

1. Per references (a) and (b), I request assignment of Navy Officer Billet Classification (NOBC) Codes:
2. 9284 SHIP'S NAVIGATOR (GENERAL) [SHP NAVIG GEN] [Job Code: 002149] Directs activities of navigation department. Maintains accurate plot of ship's position by means of celestial navigation, piloting, electronic devices and navigational tables and formulas. Establishes ship's position in pilot waters by fathometer readings and ranges and bearings on land objects. Operates Loran, radio direction finder and fathometer. Evaluates radar data in determining ranges and bearings. Advises commanding officer of course and location. Plots course to be steered. Maintains all navigation equipment.
3. 9045 STAFF OPERATIONS COMMAND CENTER WATCH OFFICER [STFOPSCMDCENWO] [Job Code: 001984] Supervises the operations of Staff Operations Command Center for watch period. Advises command of tactical situation. Reviews, evaluates, monitors and interprets operations information. Maintains a plot of location and schedule of all command units and other units of interest. Takes emergency action as prescribed by command directives.
4. Military schooling appropriate to this NOBC:
   1. (Provide course title, number, dates, and location, both Active Duty and active points credited.)
5. Military correspondence courses appropriate to this NOBC:
   1. (Provide title, number, date completed, and number of retirement points credited.)
6. Practical experience appropriate to this NOBC (MUST HAVE 5+ months active duty/ 18+ months civilian capacity):
   1. Active Duty: (Provide dates, locations, billets)
   2. Annual Training /Active Duty Training: (Provide dates, locations, and duties)
      1. NOBC 9045 Staff Operations Command Center Watch Officer:
         1. Per enclosures (3) and (4), I completed 150 days of Active Duty for Training (ADT) orders with the Military Sealift Command HQ Battle Watch Captain (MSC BWC).
         2. Per my FITREP shown in enclosure (4), I supervised the operations of the Battle Watch team for assigned watch periods. I routinely advised command of tactical situations for 50+ combat logistics force ships and provided daily command update briefings. Additionally, I routinely reviewed, evaluated, monitored, and interpreted operations information received from area commands. Upon receipt of information, I would consolidate it for executive level briefings.
   3. Inactive Duty experience: (Indicate experience gained during drills, Inactive Duty Training Travel, etc., relating to this NOBC.)
   4. Civilian experience: (Indicate civilian job description/billets, duties, trainings, dates serving in role)
      1. NOBC 9284 Ship’s Navigator:
         1. Per enclosure (1) I hold a USCG Unlimited Second Mate license and have subject matter expertise in voyage planning, navigation, etc.
         2. Per enclosure (2), I sailed for 270 days as navigator aboard the USNS WILLIAM MCLEAN. Daily duties included maintaining accurate ship’s positions by celestial, terrestrial, and electronic means in open ocean and in pilotage waters. Additionally, I was the vessel’s navigation and communications officer responsible for route planning, publication and chart corrections, and maintenance of all navigation and communication equipment including radars, ECDIS, fathometers, SAT-C, iridium, VHF, AIS, NAVTEX, GPS, and EPIRB. I routinely had the conn and gave helm commands both in open sea as well as inland waters.
7. Other information supporting the request, as appropriate.

J.D. SMITH